

## **Child Care Impact Grants Q&A**

### **When will funds be dispersed to providers?**

Mid-May is when decisions are anticipated to go out to providers. Funds will be distributed within 2-3 weeks after notice.

### **Should we be discouraged to apply if we have been awarded last year's grants?**

Absolutely not. Priority will be given to providers who have not yet received grant funds; however, we encourage everyone who is eligible to apply, as this does not hurt your chances of getting awarded.

### **Does the application allow you to save as you go?**

Yes! There is a save button, so please take your time and fill the application out completely. You may stop and start as many times as you would like to.

### **Do we list labor separate from cost of supplies?**

If you get an estimate for a project and labor and supplies are a part of the estimate you do not have to separate them.

### **Can we put more than the allotted amount for our program?**

Yes, then explain in your narrative that you will be paying for the remainder of the cost.

### **Do we do a narrative for each item we are requesting?**

Yes, they should all be included in the narrative.

### **How many in home providers will receive this?**

There is not an exact number of providers that will receive the funds. Awarding of funds depends on how well your narrative is written and how compelling, showing how your program's health and safety needs will benefit.

### **Are we needing an exact amount per item requested or an estimate?**

The amount of the grant you receive is determined by your answers on the cost of the items, so it is best to have the exact amount, so you are sure to get enough to cover the cost of the items.

### **Do we need estimates? If so, how many?**

It is best to have estimates to insure you ask for funds to cover the cost and choose the most cost-effective option. At least 2 would be beneficial but not required.

## **Is this the only grant being offered at this time? Do we know if there will be more?**

This is currently the only grant available through Child Care Aware of Kansas. Continue to check our website for more opportunities; if they come available, we will share there.

## **What is the difference between a narrative and the other explanation we must give?**

Narrative must answer the questions on the application and be thorough and complete. Rationales are within the budget section, and should briefly explain the specific rationale of the item requested.

## **Do the receipts have to be dated during a certain period?**

Yes. They need to be dated on or after the date of the approval letters, if you are comfortable purchasing items before you receive your funds.

## **Will we upload estimates in the application or how do we submit to you?**

You can upload estimates into your documents tab of your profile, but it is not required for the application process.

## **If our purchase is more than the allotted amount, can we pay the difference?**

Yes, if you have an estimate of an item that goes over the allotted funds, explain in your narrative that you plan on paying for any overages.

## **Does all work have to be done inside the property or can it be outside as well?**

Work can be inside or outside, as long as it follows the minor renovations definition and meets the program's health and safety needs to mitigate COVID-19 spread.

## **Where do we upload the receipts?**

In your provider portal, there will be a space next to your budget items for you to upload the receipts after awarded.

## **Is [grants@ks.childcareaware.org](mailto:grants@ks.childcareaware.org) the best email to send questions to?**

Yes, the Grants Team closely monitors incoming emails and works very hard to respond to in a timely manner.

## **Do we need a number or specific login for our profile?**

Yes, if you do not know your login information, please reach out to us toll-free at 1-855-750-3343.

**If we are denied for one or more requests does that disqualify us for all requests?**

No, partial approvals can occur.

**Is there a limit of how many requests?**

There is not a limit, just remember the maximum award amount for your program size, and try to stay around that number.

**Would the funds be considered as taxable income?**

Yes, the grants are taxable income. For questions on this, please refer to your tax professional as we do not give tax advice.

**When is the expected date of award?**

We are anticipating notification letters to go out mid-May and funds will distribute 2-3 weeks after.

**Do we mail in or email our W9 and direct deposit forms? (paper application)**

For paper/email applications we would like you to mail in the W9 and direct deposit forms, as email is not always the safest option. We do not want your information compromised.

**Can this be for re-imbusement of items already purchased and installed?**

No, reimbursements are not eligible. All receipts must be dated on or after award letters are sent.

**Do we add taxes and shipping at the end or with each item?**

Yes, we encourage you to do so if you do not want to pay those fees out of pocket.

**If we request 4 of same toy, should we include it separately? Or total cost of them all.**

You can include them on one budget line.

**I have two centers do I fill out 2 applications for two grants?**

Yes, each active license in substantial compliance with KDHE is eligible to apply for the grant.

**If you are applying for flooring, does it have to be installed by someone else or can we quote from Home Depot/Menards/etc. and self-install?**

You can self-install or have a contractor install if awarded. If having a contractor install, please provide estimated cost in the budget. If self-installing, please provide cost of items needed to complete the project.

### **Will we be notified if we don't get the funds?**

Yes, all notification letters will go out together and you will be informed either way.

### **Can we mail copies of our receipts?**

Yes, you can mail, email, or upload them to your portal.

### **Are the grants only for early childhood or do they work for school age children too?**

All licensed childcare programs are eligible to apply. This includes school-age programs.

### **What do you mean by competitive?**

Each application will go through a scoring process with three independent reviewers. Scoring is based on how complete and thorough the narrative is and how well the requested items can aid in meeting health and safety needs, especially for the purpose of mitigating the spread of COVID-19. The highest scoring programs will be awarded until funding runs out.

### **Do you want original receipts or copies?**

We just need copies. You should keep your originals for up to 5 years in case of an audit.

### **If we price something from 1 vendor and end up using another one, is that okay?**

Yes, as long as the price is similar to what you originally budgeted for, and the item and function is the same.

### **Do you have to submit 2020 W-9 or is 2019 okay?**

You must submit an updated W9 and Direct Deposit form to apply for this grant.