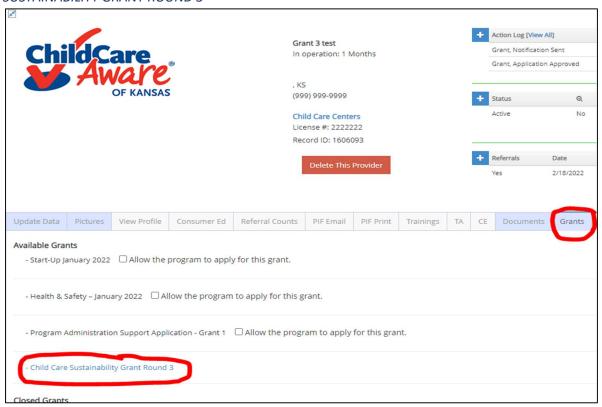
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Step one- Log into your WLS profile. See "Logging in to WLS" for instructions on how to log in.



Step Two- Click on the *GRANTS* tab. Once there, you will see AVAILABLE GRANTS. Click on *CHILD CARE SUSTAINABILITY GRANT ROUND 3*

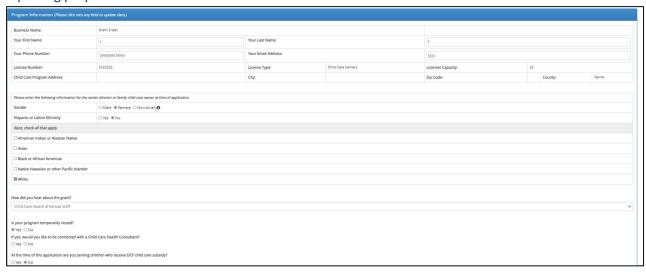




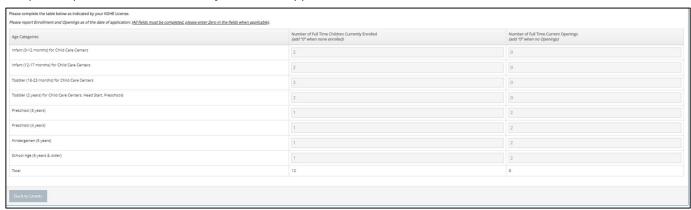


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Step Three- Review and fill out your program information and answer the following questions for reporting purposes.



Step Four- Answer the following questions and fill out your enrollment information. *All fields must be completed, please enter Zero in the fields when applicable.*

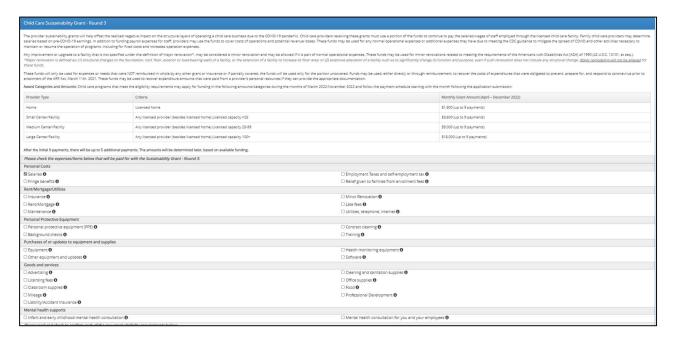




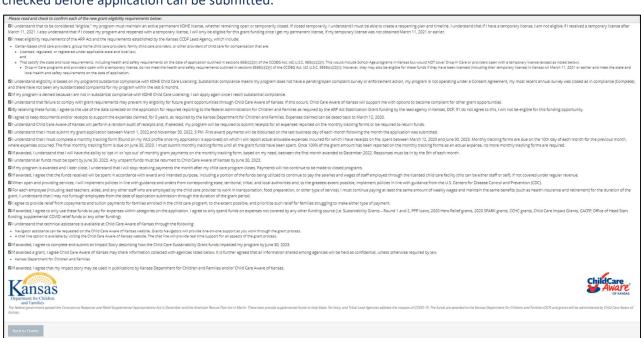


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Step Five- To complete this section, you must select the categories you would like to utilize the funds for. Please see *the definitions* if needing clarification on categories.



Step Six- Read and Check to confirm each of the new grant eligibility requirements. Each box must be checked before application can be submitted.



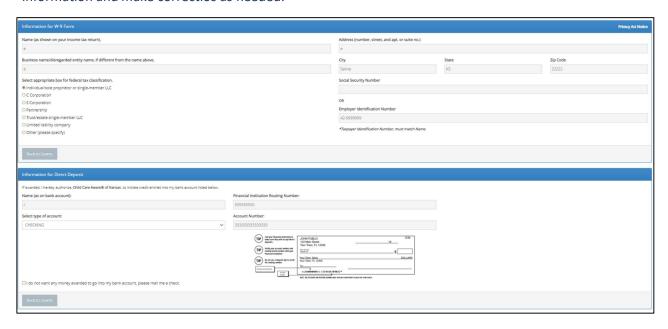


The federal government passed the Coronavirus Response and Relief Supplemental Appropriations Act in December and the American Rescue Plan Act in March. These laws provide supplemental funds to help State, Territory, and Tribal Lead Agencies address the impacts of COVID-19. The funds are awarded to the Kansas Department for Children and Families (DCF) and grants will be administered by Child Care Aware of Kansas

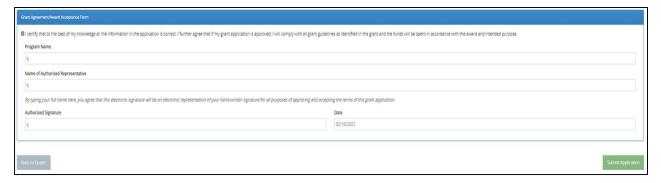


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Step Seven- Complete the section below by filling in your information. If you applied for the Sustainability Round 1 or Sustainability Round 2, your information will auto populate. Please review the information and make correctios as needed.



Step Seven- To finish your application you must complete the information below and check mark the box stating the information you have entered in this application is correct. To Submit your application, click the SUBMIT button at the bottom right hand of the screen.



You may save your application at any point. Please make sure you come back to finish filling it out and submit it by November 5th 2021 at 5:00 pm. If you have requested a paper application, you must mail them or fax them to our office. Please do not upload your application in your documents tab and please do not email them to us.

Mailing Address: PO Box 2294 • Salina, KS 67402-2294 Fax Number: 785-823-



