



# How to Become a DCF Provider

## Step by Step Guide:

### Step 1.

If you are a licensed child care provider please complete this paper enrollment form: [Link](#)

### Step 2.

Please return this enrollment form to the child care provider enrollment staff that covers the county your licensed facility is in. You may also contact this staff if you have any questions about the process.

## DCF Child Care Provider Enrollment Staff August 2023

Region	Contact Person	Address	Counties Covered
Wichita	Tessa Kaminsky-Enrollment <a href="mailto:Tessa.Kaminsky@ks.gov">Tessa.Kaminsky@ks.gov</a> 316-337-6345  Shannon Weir-Enrollment <a href="mailto:Shannon.Weir@ks.gov">Shannon.Weir@ks.gov</a> 316-337-7268	2601 S Oliver Wichita, KS 67210	BU, SG  SG, BA, HP, KM, PR,
East	Lisa Jeanneret <a href="mailto:Lisa.Jeanneret@ks.gov">Lisa.Jeanneret@ks.gov</a> 785-296-6515	555 S. Kansas Ave 4 <sup>th</sup> floor Topeka, KS 66603	AL, AN, BB, CK, CQ, CR, LB, LN, MG, MI, NO
East	Sara Graves <a href="mailto:Sara.Graves@ks.gov">Sara.Graves@ks.gov</a> 785-207-8229	2601 S Oliver Wichita, KS 67210	SN
East/West	Karen Pistora-Enrollment <a href="mailto:Karen.Pistora@ks.gov">Karen.Pistora@ks.gov</a> 785-515-6603	901 Westchester Dr, Ste A Salina, KS 67401	BR, CF, CL, DP, FR, JA, JF, OS, MS, NM, PT, SA, WB, WL, WO
West	Amy Geitz <a href="mailto:Amy.Geitz@ks.gov">Amy.Geitz@ks.gov</a> 620-591-7085	1701-Wheeler Street Emporia, KS 66801	CD, CS, CY, DK, EK, GE, GW, HV, LY, MN, MP, MR, OT, RL, RP, SU, WS
West	Michele Belden-Enrollment <a href="mailto:Michele.Belden@ks.gov">Michele.Belden@ks.gov</a> 620-860-7288	1700 E. 11 <sup>th</sup> Ave. Hutchinson, KS 67501	BT, CA, CN, CM, DC, ED, EL, EW, FI, FO, GH, GL, GO, GT, GY, HG, HM, HS, JW, KE, KW, LC, LE, LG, MC, ME, MT, NS, NT, OB, PL, PN, RA, RC, RH, RN, RO, RS, SC, SD, SF, SH, SM, ST, SV, SW, TH, TR, WA, WH

<p>Kansas City</p>	<p>Penny Sims-Enrollment  <a href="mailto:DCF.KCMCCEnrollment@ks.gov">DCF.KCMCCEnrollment@ks.gov</a></p> <p>Kimberly Job-Enrollment  <a href="mailto:Kimberly.Job@ks.gov">Kimberly.Job@ks.gov</a></p> <p>Pamela Brough – Enrollment  <a href="mailto:Pamela.Brough@ks.gov">Pamela.Brough@ks.gov</a></p> <p>913-942-3597</p>	<p>402 State Ave          Kansas City, KS 66101</p>	<p>JO</p> <p>AT, DG, LV, WY</p>
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