



Hero Relief Program Grants FAQ - Health Care/Emergency Worker Support Bonus

General Information

The Kansas Department for Children and Families (DCF) has recently announced the Hero Relief Programs (HRP). DCF received funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and is partnering with Child Care Aware of Kansas® to distribute these funds to licensed child care programs in Kansas impacted by the COVID-19 outbreak.

PROGRAMS OPEN TO PROVIDE CARE FOR CHILDREN CAN APPLY FOR THIS BONUS.

Child Care Provider Health Care/Emergency Worker Support Bonus Myth Busters : To Be Developed Under Construction

Frequently Asked Questions

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1. Who is eligible to apply for the Healthcare/Emergency Worker Support Bonus?

- Child care centers, school age programs and day care home (to include Group Day Care Home) programs must be licensed by and in good standing with the Kansas Department of Health and Environment (KDHE).
- Child care centers, school age programs and day care home (to include Group Day Care Home) programs must hold a current Kansas Child Care Center License or a Kansas School Age Program License or a Kansas Day Care Home License or a Kansas Group Day Care Home License.
- Child care centers, school age programs and day care home (to include Group Day Care Home) programs must be currently open to provide care at least full-time (30 hours or more per week).
- Child care centers, school age programs and day care home (to include Group Day Care Home) programs who care for children with a parent/legal guardian working as a health care or emergency worker for organizations such as hospitals, nursing homes, fire and rescue, law enforcement, or correctional staff which have operated during the COVID-19 outbreak. Child(ren) identified must be or have been attending the program from the date of application to August 1, 2020.

2. What is the Healthcare/Emergency Worker Support Bonus?

This one-time bonus is to provide recognition to the child care provider and elevate the importance of ensuring that child care options are available to the health care and emergency workforce in Kansas. Due to the increased risk of exposure to COVID-19 by caring for children of workers (parents/legal guardians) on the frontlines, a bonus acknowledges the additional protective measures needed to ensure a child care provider can meet the demand of a healthy and safe environment.

Healthcare workers are defined for this program as hospital and nursing home employees. Emergency workers are defined for this program as fire, law enforcement, and correctional staff.

Due to the potential for an increased risk of exposure to COVID-19 in caring for children of workers (parents/legal guardians) on the frontlines, a bonus will relieve expenses of additional protective measures put in place to ensure child care providers can meet the demand of new guidelines defining a healthy and safe environment for all children in their care. Some examples of the protective measures include higher costs for additional staffing, the cost of operating for additional hours or increased use of personal protective equipment, to include cleaning equipment and supplies. ***(Expenses incurred from April 1, 2020, through October 31, 2020)***

3. What expenses and materials can be paid for with the Health Care/Emergency Worker Support Bonus?

(Expenses incurred from April 1, 2020 through October 31, 2020)

These funds provide a recognition to child care providers and implicate the importance to ensure child care options are available to the Health Care and Emergency workforce in Kansas. Due to the potential for an increased risk of exposure to COVID-19 in caring for children of

workers (parents/legal guardians) on the frontlines, a bonus will relieve expenses of additional protective measures put in place to ensure child care providers can meet the demand of new guidelines defining a healthy and safe environment for all children in their care. Some examples of the protective measures include higher costs for additional staffing, the cost of operating for additional hours or increased use of personal protective equipment, to include cleaning equipment and supplies.

Staff Wage/Salary	Floor Cleaning Equipment	Classroom Supplies	Nap Pads
Air Sanitizing Equipment	Hand Sanitizer	Thermometer and Covers	Kleenex
Food/Snacks	Cleaning Wipes	Alcohol Wipes	Face Masks
Gloves	Toys/Activities	Table Coverings	Disposable Paperware
Hand Soap/Lotion	Cleaning Equipment	Paper Towels	Disinfectants
Trash Bags	Infect. Control Materials	Liability Insurance	Training

4. How much are the Health Care/Emergency Worker Support Bonus award totals?

The award totals will vary depending on license type, licensed capacity, the number of children actively attending a child care program with parents/legal guardians who are health care and/or emergency workers.

Healthcare workers are defined for this program as hospital and nursing home employees.

Emergency workers are defined for this program as fire, law enforcement, and correctional staff.

	Tier 1	Tier 2
License Family Child Care Programs (includes Group Day Care Homes)	Up to 3 children actively coming to child care \$500 Bonus	4 or more children actively coming to child care \$750 Bonus
Small Child Care Centers OR School Age Programs (Licensed Capacity - 100 children or under) – including school age programs that are open to care for children full-time	Up to 10 children actively coming to child care \$1,500 Bonus	11 or more children actively coming to child care \$2,250 Bonus
Large Child Care Centers OR School Age Programs (Licensed Capacity - 101+ children) – including school age programs that are open to care for children full-time	Up to 20 children actively coming to child care \$4,500 Bonus	21 or more children actively coming to child care \$6,750 Bonus

5. Am I eligible for more than one Hero Relief Program? (hyperlink to the Child Care Provider Grants At-A-Glance)

There are three Hero Relief Programs available to child care providers:

- 1) Supply Grant
- 2) Sustainability Grant
- 3) Health Care/Emergency Worker Support Bonus

Full time, full year child care centers and family child care programs, who are currently open as of April 9, 2020, are eligible to apply for **both** the 1) **Supply grant** and the 2) **Sustainability grant**.

Full time, full year child care centers and family child care programs temporarily closed prior to April 9, 2020, due to COVID-19 outbreak, are eligible for the 2) **Sustainability grant**.

Child care centers, school age programs and day care home (to include Group Day Care Home) programs open to provide child care at least 30 hours per week with children of Health Care/Emergency Workers attending the program between the date of application and August 1, 2020, are also eligible to apply for the **Health Care/Emergency Support Worker Bonus**.

6. I am a relative child care provider (not licensed) for a family who receives subsidy. Do I qualify for the Health Care/Emergency Worker Support Bonus?

No, but you may qualify for the Supply and Sustainability Grants.

7. Where can I find the application for the Health Care/Emergency Worker Support Bonus?

To access the application, and other required documents, please visit www.ks.childcareaware.org and look for the Hero Relief Program Grant logo, or watch for an invitation via email to apply. You may also call 1-855-750-3343 or email grants@ks.childcareaware.org for assistance.

8. Are there additional documents that must be submitted with the Grant Application for the Health Care/Emergency Worker Support Bonus?

Yes, along with the signed Grant Application, a child care program must complete and submit an Attendance Verification Sheet signed by a parent/legal guardian, a signed and completed W-9, and a signed and completed Direct Deposit Form.

All eligible programs will be receiving a kickoff e-mail to introduce the Health Care/Emergency Worker Support Bonus. All the forms/documents will be provided as attachments in the e-mail. For those providers who do not have an e-mail address available in the profile of our database, we will be sending them instructions through post mail on how to apply. The forms/documents needed to apply will be available on our website. **(Put in hyperlink here)**

- Hero Relief Program Grant Application, signed
- Attendance Verification Sheet, signed by parent/legal guardian
- Complete W-9, signed
- Complete Direct Deposit Form, signed, with Voided Check

Directions to complete the Health Care/Emergency Worker Support Bonus:

Complete the grant application, including the general program information, answer three questions, identify expenses used for funding and sign Page 2. Obtain parent/legal guardian signatures for the Attendance Verification Sheet and a completed W-9, signed, and completed Direct Deposit Form with a voided check (unless you have already submitted a W-9 and Direct Deposit Form with other grant programs).

Mail all 4 forms to: **Child Care Aware of Kansas**
 ATTN: Health Care/Emergency Support
 PO BOX 2294, Salina, KS 67402-2294

If you have questions call Toll Free (855)-750-3343 or e-mail grants@ks.childcareaware.org. You can also fax your application to (785)-823-3385.

We ask that you send the W-9 and Direct Deposit authorization through post mail to ensure security of your personal information.

9. What is the timeline for the Health Care/Emergency Worker Support Bonus process?

Grant Applications for the Health Care/Emergency Worker Support Bonus will open on June 15, 2020. The application must be received or postmarked by the August 1, 2020, deadline in order to be eligible.

A child(ren) in your program that has been identified as having a parent/legal guardian who is a health care/emergency worker must be or have been actively attending the program from the date of application to August 1, 2020.

Funds awarded to a program must be spent by October 31, 2020.

Please allow up to 4 weeks to process the grant application from the time of submission.

([hyperlink to the Child Care Provider Grants At-A-Glance](#))

10. What will I do with the receipts for materials/expenses purchased with these funds?

Receipts for all items/expenses paid with grant funds must be kept by the child care centers, school age programs and day care home (to include Group Day Care Home) programs for 5 years. These funds are subject to state, federal and Child Care Aware of Kansas audits. **Receipts may be requested anytime within a 5-year timeframe.**

11. What will I need to keep for my taxes?

Child Care Aware of Kansas® will provide a 1099 form to all child care providers who were awarded funds by January 31, 2021. Please consult with your tax preparer for the tax consequences of this grant payment and needed documentation.

12. How will I know if I have been awarded a grant?

Child Care Aware of Kansas will send an award letter, including the total award amount and anticipated payment date. Recipients receiving direct deposit payments will receive the award letter via email and will be given instructions in the email to confirm receipt of the award letter. Recipients requesting printed checks will receive the award letter with their payment.

13. Are child care providers eligible to receive Hero Relief Program grants/funding (e.g. sustainability grants) from the CARES Act in addition to other federal or state program funds (e.g., the Payment Protection Program (PPP) from the Small Business Administration)?

Child care providers who receive grants may not use grant funds for costs that are reimbursed or compensated by other federal or state programs, including the Small Business Administration's Paycheck Protection Program (PPP), the Public Health and Social Services Emergency fund, or unemployment compensation. It is an expectation of child care providers receiving these funds, that a portion of the funds received be utilized to continue to pay the salaries/wages of staff employed through the licensed child care facility. However, due to the extended nature of this public health emergency, we understand that the PPP loan will cover wages for only some of the impacted timeframe. For the programs that meet the requirements, sustainability grants will be awarded through August.

To find out more information about other Hero Relief Programs designed to provide financial assistance to essential workers who require child care visit: www.ksherorelief.com