



Employment Opportunity: Links to Quality Community Consultant

Are you looking for an opportunity to use your early childhood experience to help child care programs achieve their goals? Are you flexible and value collaborative teams? Do you desire to make an impact for children and families in your community? If yes, then check out the Links to Quality Community Consultant position at Child Care Aware of Kansas!

For almost 30 years, we have been working hard to develop programming and build systems that support young children, families, child care providers, and communities. We have an opening for a Community Consultant to join our experienced team. As a member of the team, you will provide guidance to a group of child care programs who are participating in the Kansas Quality Recognition System called Links to Quality. This is a pilot program and requires flexibility, adaptability and the ability to assist Early Childhood Professionals achieve their goals.

Primary Responsibilities:

- Deliver technical assistance/coaching services to a group of family and center child care facilities to help them meet the Links to Quality indicators and help them with continuous quality improvement. Coaching will be conducted onsite, or by webinars and/or telephone.
- Support the programs with collecting evidence for their online portfolio.
- Serve as an expert in early childhood program management, family engagement and community resources available to program participants.
- Facilitate learning community meetings to achieve goals and accomplish movement through the Links to Quality process.
- Collaborate with all partners to achieve goals.
- Collect and report data to meet Links to Quality objectives.

At a minimum, our ideal candidate will have the following qualifications:

- Bachelor's Degree in Early Childhood or related field.
- 1 year providing coaching/technical assistance to child care programs.
- Passion for developing early childhood professionals while influencing the quality of child care for children and their families.
- An understanding of cross sector community supports and services to families.
- Ability to plan, coordinate, conduct and facilitate meetings and conference calls and use technology appropriately.
- Collaboration experience working in a project with multiple partners.
- Ability to identify needs and assist the participant in accessing the best community and/or state resource to meet these needs.
- Willingness to work flexible hours, including overnight travel.
- Valid Kansas driver's license
- Successfully pass comprehensive background checks.
- Proficient using Microsoft Word, Excel, and PowerPoint.
- Work well with the public and with a diverse client population.
- Ability to work independently in a fast-paced environment.
- Ability to complete projects in a timely manner and to multi-task.

This is a full-time position with benefits including: employee paid health, dental insurance, Cafeteria Plan, Simple IRA, vacation/sick leave, and more. **Location preferred: Lawrence or Kansas City**

Child Care Aware® of Kansas is a non-profit organization that serves as administrator to the statewide child care resource and referral (CCR&R) network in Kansas. We focus on all 105 counties by:

- ensuring that **families** have access to affordable, high-quality child care across the state - through child care referrals and consumer education;
- supporting four regional CCR&Rs who work locally to support **child care providers**, programs and early learning staff - through statewide quality initiatives and professional development events;
- and being actively involved in both state and national advocacy efforts that work for positive changes that impact Kansas **communities**.

Our Vision: All communities across Kansas value and support early childhood development.

Our Mission: High-quality early education is available to all Kansas families and children.

To apply send cover letter with salary requirements, resume and references to:

Child Care Aware® of Kansas

Human Resources

1508 East Iron

Salina, KS 67401

Or: angie@ks.childcareaware.org

Or: Fax to - 785-823-3385

For more information, please visit our website: www.ks.childcareaware.org