



## Guidelines

### Grant Information

The Kansas Department for Children and Families (DCF) and Child Care Aware of Kansas are announcing the Hero Relief Program. DCF has received funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and is partnering with Child Care Aware to distribute these funds to child care providers in Kansas. This funding will be used to provide Hero Relief Program grants to licensed child care centers and family child care programs impacted as a result of the COVID-19 outbreak.

### Grant Guidelines

- Child care programs can apply for one or both grants applicable to their unique needs.
  - Grants available to child care programs that have remained open and are seeking assistance to continue to remain open during the COVID-19 outbreak:
    - Supply Grant
    - Sustainability Grant
  - Grants available to child care programs that have temporarily closed and plan to remain closed during the COVID-19 outbreak (but plan to re-open again and serve children and families):
    - Sustainability Grant
- One grant application can be completed for both grants.
- Supply grant funds must be spent with 90 days from the award date. A 30-day extension will be provided if needed to expend any remaining funds.
- Sustainability grant funds must be spent by October 31, 2020.

### Criterion for Eligibility

- Child care centers and family child care programs must be licensed by and in good standing with Kansas Department of Health and Environment (KDHE).
- Child care centers and family and group child care programs must hold a current Kansas Child Care Center License; Kansas Day Care Home License; or Kansas Group Day Care Home license providing full time, full year child care slots.
- Child care centers and family child care programs must agree to remain in business for at least 8 months from the date of the approval letter.
- Child care centers and family child care programs must purchase items agreed upon in the grant application.
- Receipts for all items/expenses paid with grant funds must be kept by the child care centers and family child care programs for 5 years. These funds are subject to state, federal and Child Care Aware of Kansas audits. Receipts may be requested anytime within a 5-year timeframe.

### Grant Payment Distribution

All grant awards will be electronically deposited in grant recipients checking or savings account of choice. Participants may request checks be mailed in place of electronic deposit.

- Supply grant awards will be deposited upon notification of grant awarded.
- Sustainability grant award will be deposited monthly.